

Florida Junior Angus Association Guidelines
2002

Article I: Name and Annual Meeting

The name of this organization shall be the Florida Junior Angus Association. An annual meeting of this organization shall be held in conjunction with the Florida Junior Angus Association Spring Show. Other meetings will be held as needed.

Article II: Purpose

To provide an organization whereby junior Angus breeders and exhibitors can join together for mutual assistance and Angus promotion. To promote a comprehensive program to benefit its members and contribute to the popularity of Angus cattle. To cooperate with existing animal industry agencies as well as local, state, and national Angus associations. To cultivate leadership and fellowship through promotion and activities associated with Angus cattle. The Florida Junior Angus Association shall be under the direction of the Florida Angus Association for purposes of guidance and leadership.

Article III: Membership

Any boy or girl who is less than 21 years of age January 1 of the current year may be a member. Members are expected to be active and to give full support to the affairs of the Association. Dues are due before the spring meeting/show each year. A statement will be sent out with the registration for the show, and dues will be \$20 per year.

Article IV: Officers and Directors

Section 1: Term of office shall be two years, beginning at the conclusion of the Spring Show.

Section 2: Candidates for office must be a current active member and must have been an active member in the year previous to running for office.

Section 3: Voting will be done at the Spring meeting by ballot.

Section 4: Automatic removal from office will be mandatory in the following cases:

- A. Permanent move out of state
- B. Attaining the age of 21 by January 1 of the current year.
- C. Failure to attend without just cause three consecutive meetings/shows.
- D. Failure to responsibly conduct duties of the office as required as deemed by the advisor and majority of the Executive Board.

Section 5: A record of responsibilities and a calendar of events conducted by that officer should be kept in a notebook and passed to the next office holder.

Section 6: The Executive Board shall consist of all Officers and Directors with the Adult Advisor serving in an ex-officio capacity.

Section 7: President:

- a. Calls and arranges all meetings.
- b. Presides and conducts business at all meetings according to parliamentary procedure.
- c. Appoint committee chairmen.
- d. Shall be ex-officio member of all committees.
- e. Makes appointments to fill vacancies with the approval of the FJAA Executive Board.
- f. Presents a record of activities to the annual meeting of the Florida Angus Association.
- g. Serves as a member of the Executive Board for one year following the expiration of his/her term, unless he/she has reached the age of 21.
- h. Checks on meeting arrangements with Advisor.
- i. Prepares agendas for meetings with guidance from Executive Board and Advisor.
- j. Represents the Junior Association with the directors of the Florida Angus Association.

Section 8: Vice-President:

- a. Serves in the absence of the president.
- b. Keeps in touch with all committees and their progress and report this information to the president.
- c. Performs other such duties as the president may assign.
- d. Learns parliamentary procedure and serves as parliamentarian at meetings unless serving as President. In this case he/she shall appoint a temporary parliamentarian prior to the scheduled meeting.
- e. Prepares and distributes membership packets to all new members of the FJAA upon joining the association.

Section 9: Secretary:

- a. Makes sufficient notes to write accurate minutes of each meeting of FJAA. Minutes should include what is done, not what the members say during the meeting. Principle motions and notes should be recorded.
- b. Reads the minutes at each meeting.
- c. Prepares and mails minutes of each meeting to juniors, advisor and officers after each meeting.
- d. Keeps the official record of association activities.
- e. Presides at meetings in the absence of the president and vice-president.
- f. Prepares and mails welcome letter to all new junior Angus owners and invites them to join FJAA.
- g. Writes letters as required.

Section 10: Treasurer:

- a. Reports money on hand and the amount paid out at each meeting. Written financial statements should be prepared for each meeting.
- b. Keeps copies of bills and receipts.
- c. Collects all monies.
- d. Keeps record of membership current.
- e. Serves as Chairman of Ways and Means committee.
- f. Leads Ways and Means in preparing a yearly budget.

Section 11: Chaplain:

- a. Leads group prayers before meetings, shows and meals.

Section 12: Voting Delegates to NJAA:

- a. FJAA will select 2 voting delegates and 2 alternate delegates to represent Florida at NJAA to aid in selecting NJAA Board members.
- b. Voting delegates shall be selected from members who have had at least 2 years experience showing at the NJAA show. Delegates shall be a minimum of 15 years of age when serving as a delegate at the National show. Members selected for these roles must be willing to attend the NJAA.
- c. Voting delegates will be elected by ballot at the Spring meeting/show.
- d. A member is limited to serving two times as voting delegate at NJAA.

Section 13: Advisor

- a. Adults shall serve in an advisory capacity only.
- b. Adults shall be considered role models for youth and may be relieved of position by the Executive Board if behavior unbecoming to youth development or the Angus Industry becomes a problem.
- c. Advisors are selected by the Florida Angus Association and serve a term decided upon by the Florida Angus Association.
- d. Advisor approves expenditures and approves activities conducted by the junior association.
- e. Advisor serves a position on the Florida Angus Association Board of Directors while serving as advisor.
- f. Advisor is responsible for leadership development, officer motivation, and training.

Article V: Committees

There shall be the following committees appointed by the president and approved by the Executive Board, and in addition, such other committees as are deemed necessary to carry on the work of the FJAA.

Section 1: Field Day Committee:

- a. To assist and cooperate with the Field Day Committee of the Florida Angus Association in planning and coordinating Junior activities for the Angus Association Field Day. This committee shall include show hosts.
- b. To conduct Junior Angus contest and educational events.
- c. To emphasize registration, grooming, feeding, type selection and management of Angus cattle.
- d. To designate national showmanship contestants based on placing in the Senior Showmanship contest at the Field Day/Spring Show competitions.
- e. To work with the Awards Committee to make sure awards are provided.

Section 2: Ways and Means Committee:

- a. Treasurer will serve as Chairman.
- b. The purpose of this committee is fund raising.
- c. Prepares a yearly budget.
- d. Sponsor informational booth at all Angus functions.

Section 3: Awards Committee:

- a. Honor adults and junior members who have made the greatest contributions to the Junior Angus program.
- b. Present appropriate awards as approved by the Executive Board.
- c. Work with the Field Day committee to provide awards as needed.
- d. Work with the Florida Junior show committee to provide appropriate awards for all shows.

Section 4: Nominating Committee:

- a. Any person who wishes to run for an office shall have his name submitted to the Advisor thirty (30) days prior to the Spring meeting/show for ballot preparation.
- b. Will select and submit a Queen and Princess candidate to be elected at the spring meeting by ballot vote.
- c. Will select and submit voting delegates and alternate voting delegate candidates as outlined in Officers, Section 12. Delegates will be elected at the Spring meeting/show.

Section 5: National Junior Angus Show Committee:

- a. Select and implement a theme for the Florida delegation to NJAA.
- b. Encourage teamwork and team spirit among delegates to NJAA.
- c. Encourage participation from FJAA members and families.

Section 6: Grievance Committee:

- a. Provide members and their advisor with a vehicle for airing and resolving grievances within the organization.
- b. Composed of FJAA Executive Board and one adult board member from the Florida Angus Association. Each of these members will have one vote.

- c. A member or advisor with a grievance must submit in writing to the president of the FJAA. The Grievance committee must act within 60 days of receipt of the written grievance. A deposit of \$100 shall be submitted with the written grievance. This deposit will be refunded if grievance is founded as a violation of the rules or bylaws.
- d. Upon receipt of the written grievance the president will call together the committee for the purpose of hearing from the advisor or junior involved in the grievance. If the President is the defendant, the Vice-president shall call the meeting and step in as the chairman of this committee.
- e. At the conclusion of the hearing, the committee will vote either to confirm or deny the grievance. The committee will also offer solutions in writing to the parties for resolving the grievances.
- f. A simple majority of the committee members shall constitute a quorum for voting on the grievance.
- g. If an Executive Board member submits a grievance, that member is excluded from voting on the grievance.
- h. Refusal of any of the parties to participate in this hearing shall constitute admission of wrongdoing and acceptance of any judgments voted on by the committee.
- i. To aid in resolution of grievances, the committee may impose:
 - 1. Suspension of privileges to include money available from fundraising projects and donations from adult members to the junior association.
 - 2. Exclusion from FJAA approved scholarships and candidacies.
 - 3. Exclusion from FJAA sponsored shows and contests.
 - 4. Suspension/expulsion from membership in the FJAA.
 - 5. Any other actions deemed necessary.

Article VI: Elections

Elections will be held bi-annually at the annual Spring meeting/show.

- a. Elections will be held by ballot.
- b. Candidates for office should be those most qualified by experience and ability to complete assignments.
- c. Members shall only hold one office at any one time in FJAA.
- d. NJAA voting delegates, alternate voting delegates and Angus royalty are excluded from rule (c) in this Article.
- e. Officers must be current members of FJAA and must have been a member in the previous year.

Article VII: Quorum

A quorum for a meeting shall be a majority of those present and voting.

Article VIII: Angus Queen and Princess

- Section 1: The royalty shall represent the Association at all Angus activities.**
- Section 2: The Angus Princess and the Angus Queen will be nominated and elected at the annual Spring meeting/show.**
- Section 3: The Angus Queen and Princess will be provided with a sash by the FJAA.**
- Section 4: The Queen and Princess shall abide by the dress code outlined by the NJAA any time they are representing FJAA at any Angus activity and wearing their official sash.**

Article IX: Candidacy for National Board

- Section 1: Members wishing to run for National Board shall declare intention of doing so at annual Spring meeting/show one year prior to NJAA board candidacy.**
- Section 2: In the event that more than one candidate declares intention of running for NJAA Board in any given year, membership shall conduct an election by ballot during the annual spring meeting/show. Simple majority vote shall win the election.**
- Section 3: NJAA Board Candidate will serve as chairman of the FJAA National Junior Angus Show committee to assist in preparing for NJAA election.**

Article X: Amendments

- Section 1: These bylaws may be amended at the annual Spring meeting/show by a two-thirds vote of members present.**
- Section 2: A proposed amendment must be presented to and passed by the FJAA Executive Board before being presented to the membership for adoption.**

Florida Junior Angus Association

Amendment to Guidelines

August 23, 2002

Article IV: Officers and Directors

Section 14: Directors

- a. There will be 3 directors, one from the north (Gainesville to the state line), one from central Florida (Gainesville to the Orlando area), and one from the south (Orlando south), and one director at large.
- b. Directors will give full cooperation to the affairs of the association and serve with the officers as the Executive Board.
- c. Each director will be responsible for promoting junior activities in his/her district and for maintaining communication between his/her district and the president of FJAA.
- d. Prior to the publishing of each newsletter, directors shall collect district news and send this information to the secretary.